

**Mid-Michigan Library League
Board of Trustees Meeting Minutes
May 16, 2019
Cadillac Wexford Public Library
10:00 a.m.**

Call to Order: With a quorum present, Patti Colvin, Vice-President, called the meeting to order at 10:03 a.m.

Present: Mary Edens, Susan LaBelle, Diane Eisenga, Valerie Church-McHugh, Eric Smith, Jeanette Fleury, Lois Langenburg, Patti Colvin

Also Present: Sheryl Mase, Patti Skinner

Absent: Chris Cook

Approval of Agenda: M/S Church-McHugh/Eisenga. Agenda approved.

Approval of Minutes: M/S Smith/Edens. Minutes approved.

Public Participation: Patti Skinner reported on the Advisory Council meeting. Eric Smith reported on the new possibilities for a consortium subscription with Up North Digital. The next Advisory Council meeting is August 8, 2019 in Manistee at 10:00 a.m. Sheryl asked if a survey should be circulated for input into the location of the Annual Meeting. Suggestions were Caberfae and Fox Hills. She will check into Fox Hills as an option.

Financial Report: M/S Edens/Fleury to approve the purchase journals for March and April 2019. Edens-yes; LaBelle-yes; Eisenga-yes; Church-McHugh-yes; Smith-yes; Fleury-yes; Langenburg-yes; Colvin-yes. Motion approved.

M/S Smith/Eisenga to accept the financial reports for March and April 2019. Motion approved.

Director's Report:

- Sheryl reviewed the outcome of the second round of funding for the mini-grants.
- Membership pricing for Overdrive was discussed. The board recommended that Sheryl draft a proposal for an Overdrive contract including pricing amounts.
- The Grace A. Dow Memorial Library in Midland, MI has requested an Affiliate Membership in the MMLL. They are out of our service area but their size would benefit some of the cost of our service contracts.
- The Board may wish to look at the Affiliate Membership Policy and consider any necessary edits and clarifications. More discussion under new business.

- Sheryl gave an update on the status of MiSEN (State Education Network) and the proposed partnership between Reed City Library's Tom Burnosky and ISD Tech Director, Fred Sharpsteen to connect RCADL to the MiSEN.

Committee Reports:

Finance: No report. Meeting on July 9, 2019.

Personnel: Diane Eisenga reviewed the results of the Director Evaluation. The evaluation was sent to the Board for input on the Director's annual performance. The committee recommended that the Director's salary be increased 3% based on her positive performance.

M/S Smith/Langenburg moved to increase the Director's salary 3% beginning on the Director's Annual date of hire (July). Edens-yes; LaBelle-yes; Church-McHugh-yes; Smith-yes; Fleury-yes; Langenburg-yes; Colvin-yes; Eisenga-yes. Motion passed.
Colvin and Smith will create a draft of a salary schedule for the next few years for budgeting purposes.

M/S Edens/Eisenga to provide the Director an additional five (5) paid personal days. Motion passed.

New Business:

A. The Affiliate Membership Policy was discussed.

M/S Edens/Eisenga moved to change they current policy by striking the words *within the service area of the Mid-Michigan Library League* and insert the word *Michigan* in between "any" and "library." Motion passed.

The policy will now read:

Who: Any *Michigan* library may apply for Affiliate Membership. These libraries may be:

M/S Church-McHugh/Smith to accept the application for an affiliate membership for Grace A. Dow Memorial Library in Midland, MI. Motion passed.

B. There was further discussion on the status of Overdrive within the co-op's services. More information and recommendations will be forthcoming at a future board meeting.

M/S Fleury/Eisenga to allow Up North Digital services be considered a cooperative service of the MMLL so that the director can spend time negotiating a contract with them. Motion passed.

Public Comment: None

Additional Advisory Council Comments: None

Board Member Comments: Langenburg asked for assistance regarding an issue with one of the libraries in her region.

Adjournment: There being no objection, Board Vice-Chair Colvin adjourned the meeting at 12:10 p.m.

Minutes approved 8-15-19